



Local Emergency Planning Committee  
For New Castle County  
P.O. Box 2998  
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Phone (302) 395-3633  
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David Irwin, Chairman  
Tom Kovach, Vice Chairman  
Jacob Morente, Vice Chairman

## LEPC for NCC – July Meeting

### Meeting Minutes

July 10, 2017

**Call to Order** Chairman Irwin called to order the July 10, 2017 meeting of the Local Emergency Planning Committee of New Castle County at 2:32 pm. A quorum was present.

- Welcome** The Chairman introduced the meeting host, Mr. John Verdi from BASF. Mr. Verdi welcomed everyone and offered refreshments for the meeting.
- Introductions** Everyone went around the room introducing themselves and the company, community, citizen or agency they represented. The following persons were present. (*Sign In Roster Attached*)

#### Voting Members: (22)

Bob Barrish – Community Representative  
Kim Bennett – Formosa  
Joseph Cochran – NCC OEM  
Avery Dalton – SERC / DEMA  
Bill Davis – EPCRA DNREC  
Russ Davis - Honeywell  
Mark Dolan – ARP DNREC / NCCIHMR Training  
Mike Gladle – University of Delaware  
Babak Golgolab – Claymont Comm. Coalition/DRBA  
Mark Hansen – DuPont Experimental Station  
Wayne Hopkins – DuPont Chestnut Run Plaza  
David Irwin – Chairman LEPC NCC / SERC  
Steve Lopresti – Lewes Environmental  
Mark Logemann – NCC EMS  
Bill McCracken – Citizen / IT Comm.

Jacob Morente – LEPC NCC

Joe Rubin – WSFS

Rick Perkins – State Official, DHSS Public Health

Sharon Jefferson-Hawkins – American Red Cross

Al Stein – Public /Transportation Comm.

Chip Stevenson – Sussex County LEPC

John Verdi – BASF

#### Non-Voting Members: (4)

Rob Armstrong – Miller Environmental

Ken Cenci – DNREC ARP

Heather Hudson – DHSS Public Health

Phil Reynolds – Miller Environmental

- Agenda Approval** Chairman Irwin asked for approval of the agenda. Motion to accept by Babak Golgolab, Seconded by John Verdi. Vote: All in Favor. Motion passed.
- Approval of Minutes from last meeting** – May 8<sup>th</sup>, 2017 Meeting minutes with sign-in roster, committee and staff reports were sent electronically to members. The Chairman asked for any corrections; none offered. Motion to accept by Babak Golgolab, Seconded by Al Stein. Vote: All in Favor. Motion passed.
- Committee Reports**

- Finance:** Chairman Irwin reported expenditures since the May 8<sup>th</sup> 2017 LEPC meeting.

Budget balance as of 5/1/17

\$18,623.11

Expenses:

NCCIHMR – Background Check	\$ 52.00
NCCIHMR - Training Support	\$ 370.77
<u>LEPC Staff Fees (May &amp; June)</u>	<u>\$13,333.34</u>

Budget Balance as of 6/30/17 \$4,867.00

Balance as of 7/1/17 FY 2017 carryover \$4,867.00  
 SERC approved FY 2018 funding amount \$82,291.00  
 \$87,158.00

- b) **IT:** Bill McCracken read Information Technology Committee report. (*attached*)
- c) **DECON:** (*no report*)
- d) **Training:** Mark Dolan read Training Committee report. (*attached*)
- e) **Transportation:** Al Stein read Transportation Committee report (*attached*)

**6. Tier II EPCRA Report**

Bill Davis from DNREC EPCRA read the following report:

- Hazmat Classifications changing from 5 to 20 – Tier II Manager software vendor preparing upgrades.
- Delaware's EHS Reporting fees increased, program hasn't changed the fee structure since its inception in 1991. SERC approved rate increase. SB 68 was passed by the legislature and was sent to the Governor for consideration

**EPCRA Reporting Program LEPC Report – July 2017**

- Reporting Status:

**EPCRA 312 (Tier II) Reports Submitted As of July 6<sup>th</sup>, 2017** (LEPC designations reported by the Facility)

<b>RY2016 current</b>	<b>5/3/17</b>	<b>3/7/17</b>	<b>RY2015 ~final</b>	
<b>2172</b>	2159	2019	2112	State Total
<b>749</b>	743	702	724	Sussex
<b>467</b>	463	435	448	Kent
<b>822</b>	820	763	806	New Castle
<b>134</b>	133	119	134	Wilmington

- 200 more reports have been submitted for RY2016 versus RY2015 by this time last year.
- **312 Missing/Unknown Status** (Business)

**Facilities in database who have not reported in 2016 and cannot be reached:**

<b># Facilities</b>	<b>LEPC</b>
5	Sussex
3	Kent
12	New Castle
2	Wilmington

**7. SERC Report**

Avery Dalton read the following report:

- SERC quarterly meeting was held on June 14<sup>th</sup>, 2017.
- Tier II Manager training was presented by D.S.F.S Vinnie Miller
- SERC voted to approve the 11<sup>th</sup> Annual Hazmat Training Workshop
- DEMA News – Damage assessment from the Greenwood, DE event. Completed a Federally graded REP Drill. Tuesday night siren test of the E.A.S. in Delaware for the Salem hope Creek Nuclear Power Generating Station

## **8. Staff Reports**

- Jake Morente – read accomplishments since last meeting (*report attached*)
- Chairman Irwin – read accomplishments since last meeting (*report attached*)

## **9. Old Business - None reported**

## **10. New Business - None reported**

## **11. 10<sup>th</sup> Annual HazMat Training Workshop -** Chairman Irwin provided an informative 15 minute power point presentation on the success of the workshop including course and instructor information.

Chairman Irwin also announced the SERC's approval for the 11<sup>th</sup> Annual Hazmat Training Workshop which will be held in April 2018.

## **12. Any other Business**

- LEPC Reports - Chip Stevenson announced the Sussex County LEPC meeting will be this Thursday, July 13<sup>th</sup>, 2017 10:00 AM at the Sussex County Public Safety Building in Georgetown – all are welcome.

***Next Meeting – Monday, September 11th, 2017 2:30 pm – Delaware State Fire School – New Castle Division, 2311 MacArthur Drive New Castle, DE 19720***

Host: Sunoco Logistics

## **13. Adjournment –** Motion to adjourn by Kim Bennett, Seconded by Al Stein. Vote: All in Favor. Chairman Irwin adjourned meeting at 3:20 pm

Recorded and submitted, J. Morente

**LOCAL EMERGENCY PLANNING COMMITTEE**  
**For NEW CASTLE COUNTY**  
**SIGN IN SHEET**

**HOST: BASF**

**LOCATION: Delaware State Fire School - New Castle Branch**

**DATE: July 10, 2017**

**2016/2017 SERC Approved VOTING MEMBERS: 35**

Name	Representation	Signature
David Anderson	Community Rep.	
Jeff Backus	Industry	
Bob Barrish	Community Rep.	Bob Barrish
Kim Bennett	Industry	Kim Bennett
Councilman John Cartier	Elected NCC Official	
Joseph Cochran	Local Government	Joseph Cochran
Avery Dalton	State Official	Avery Dalton
Bill Davis	State Official	Bill Davis
Russ Davis	Industry	Russ Davis
Ron Dietrick	Industry	
Mark Dolan	State Official	Mark Dolan
David H. Ennis	Past Chairman	
Robert Fox	State	
Mike Gladle	Academia	Mike Gladle
Babak Golgolab	Community Rep.	Babak Golgolab
Mark Hanson	Industry	Mark Hanson
Wayne Hopkins	Industry	Wayne Hopkins
David Irwin	Chairman	David Irwin
William Kelly	Industry	
Steven Lopresti	Industry	Steven Lopresti
Tom Kovach	Vice-chairman	
Lynn Krueger	Industry	
Rick Perkins	State Official	Rick Perkins
Joseph Leonetti, Sr.	Hospital	
Capt. Mark Logemann	NCC EMS	MR
Mark Lucy	Industry	
Bill McCracken	Public	Bill McCracken
Sen. Harris McDowell, III	Elected State Senator	Sen. Harris McDowell, III
Jacob Morente	Vice Chairman of LEPC	Jacob Morente
Beth Neumane	Industry	
Joseph Rubin	Banking Industry	Joseph A. Rubin





The first training sessions for fire personnel in the use of Tier 11 Manager for planning purposes will be held on July 20th at the Delaware State Fire School site in New Castle County.



Monday, July 10th, 2017

## **NCC INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE**

### **NCCIHMRA TRAINING COMMITTEE REPORT TO LEPC FOR NCC**

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one training session between the May 8th, 2017 and the July 10th, 2017 LEPC for NCC meetings.

Training Session IV was the “Radiation Assessment & Mitigation – Concepts of Radiological Response for Hazardous Materials Technicians” training class, which was instructed by Cheryl Weaver-Docimo, Lead Radiological Trainer of RadResponse, LLC, at the DNREC Lukens Drive New Castle Site on Friday, May 12th and repeated on Saturday, May 13th, each day from 08:00 am – 04:30 pm. This training taught attendees how to assess and mitigate radiological incidents including radiological detection, site control, hazard mitigation and scene management associated with the determination of radiological hazard zones, entry times, and beta and gamma shielding. Twenty-one (21) hazardous materials first responders attended.

The NCCIHMRA Training Committee has the remaining 2017 training sessions scheduled:

- (1) “Propane Flaring Evolutions”, led by the DNREC Emergency Response Team, scheduled from 5:30 pm to 8:30 pm Thursday evening, August 24<sup>th</sup>, at the Delaware State Fire School, New Castle Division.
- (2) “Confidence in the Hot Zone” Workshop, instructed by Dave Wolfe and Michael Moore of Safe Transportation Training Specialists (STTS), scheduled from 8:00 am to 4:30 pm Friday, September 8<sup>th</sup> and repeated Saturday, September 9<sup>th</sup> at Elsmere Fire Station 16.
- (3) Sixteenth Annual NCCIHMRA Planning and Training Meeting on Wednesday evening, November 8<sup>th</sup> from 5:30 pm to 9:00 pm at Elsmere Fire Company Station 16.

Submitted by:  
Mark Dolan  
NCCIHMRA Training Committee

## Transportation Committee

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The first quarter progress report for the implementation of Positive Train Control has been released. The following is a summary of the major railroads on the East Coast.

<u>RR</u>	<u>LOCOMOTIVES</u>	<u>EMPLOYEES TRAINING</u>	<u>MILES</u>
AMTRAK	99% (515/521)	66% (7261/10985)	67% (603/878)
CSX	55% (1759/3200)	96% (18632/19331)	32% (3111/9721)
NS	53% (1530/2900)	62% (13273/27446)	17% (1368/8028)
SEPTA	100% (305/305)	100% (1192/1192)	98% (118/120)

NOTE: All track owned by Amtrak on the North-East Corr. is complete.

All bulk Class 3 flammable liquids must be transported by rail in DOT 117 or equivalent tank cars by the year 2029. As of August 2016, the American Association of Railroads reported that there are 99,000 DOT 111 and CPC 1232 tank cars that need to be retrofitted or replaced by the year 2029. This is an average of 7700 tank car per year. As of August 2016, 1400, existing tank cars have been retrofitted to the DOT 117 standard. About 10,839 new DOT 117 have been built with fewer than 50% have been deployed in flammable liquid service.

**Local Emergency Planning Committee for New Castle County**  
**Vice-Chairman Activity Report – Jacob Morente**

July 10<sup>th</sup>, 2017

**SERC & Tier II:**

5/8/2017	Record minutes at the LEPC for NCC's May meeting at the Delaware State Fire School, New Castle division. Prepared minutes and distributed to email list.
5/14/2017	Prepared and submitted meal receipts & attendance records for reimbursement.
5/30/2017	SERC IT Sub-committee meeting – D.S.F.S. Dover
6/1/2017	Emails sent to NCC EMS, OEM and Emergency Communications Center for Tier II contacts
6/7/2017	Several IT Committee Tier II Training Module Reviews
7/3/2017	Reviewed Tier II Manager Training Documents from Vincent Miller at D.S.F.S
7/6/2017	Planned & Organized Tier II Training Delivery at D.S.F.S. New Castle Division and sent email invitations to NCC Fire Chiefs, EMS, Emgncy Comms Center & OEM.

**Site Assessments & Plan Reviews:** (3 visits conducted) Reports completed and mailed

6/22/2017	DuPont – Stine-Haskell Research Ctr (Newark)	2 suggestions/considerations
6/23/2017	Christiana Hospital (Newark)	2 suggestions/considerations
6/27/2017	Adesis, Inc. (New Castle)	6 suggestions/considerations

**Outreach:**

6/14/2017	Delivered 150 Resident Awareness and Emergency Preparedness Brochures to Mt. Cuba Center (Hockessin)
6/14/2017	Consulted with Mt. Cuba Center (Hockessin) on development of an emergency action plan.
6/19/2017	Participated at Rogers Corp Safety Day (Bear) – Distributed 175 Resident Awareness & Emergency Preparedness Brochures

**Fire Service Liaison:**

6/1/2017	Attended NCC Fire Chief's Association meeting at Talleyville Fire Company
7/6/2017	Unable to attend NCC Fire Chief's Association meeting at Townsend Fire Co.
Misc. Emails	To County Fire Chiefs inviting them to accompany my Site Visits and Emergency Plan Reviews at facilities within their fire district.

**NCCIHMRA & Training:**

5/9/2017	Attended, recorded and distributed discussion notes from the 10 <sup>th</sup> Annual Hazardous Materials Training Workshop Hot-wash Planning group – no quorum.
5/11/2017	Drafted and submitted an article for Delaware Fire Service News on Delaware's 10 <sup>th</sup> Annual Hazardous Materials Training Workshop
5/12/2017	Provided lunch and participated in NCCIHMRA's Training Session #4 – Radiological Response Course by RadResponse, LLC. Held at DNREC's Lukens Drive facility
5/13/2017	Provided lunch and participated in NCCIHMRA's Training Session #4 – Radiological Response Course by RadResponse, LLC. Held at DNREC's Lukens Drive facility



David Irwin  
Activity Report – Items Accomplished  
May 9, 2017 – July 10, 2017

**SERC Activities:**

- Represented the LEPC at the June 14<sup>th</sup> SERC meeting
- Represented the LEPC at a SERC Planning & Training Committee meeting (5/18)
- Chaired the SERC IT Committee meeting (5/30)
- Testified before the Senate regarding SB 68 (5/16)
- Testified before the House Health & Human Development Committee regarding SB 68 (6/21)
- Represented the SERC and LEPC at the Mill Creek 90<sup>th</sup> Anniversary Celebration (5/13)
- Represented the LEPC at the DelDOT/ US DOT's Volpe Debriefing and Next Steps for "Improving Highway Safety through the Identification of Illicit Transportation of HAZMAT and Other Contraband" Project (5/1)
- Led the Hotwash discussion regarding 10<sup>th</sup> Annual HazMat Training Workshop (5/9)
- Prepared and submitted in a timely manner the LEPC Quarterly Performance Report
- Prepared and submitted in a timely manner the SERC Information & Technology Performance Report
- Obtained SERC approval to conduct the 11<sup>th</sup> Annual HazMat Training workshop in 2018
- Secured approval for partial reimbursement for a HazMat Workshop session provider using HMEP Grant funds

**Emergency Response Plan Reviews and Facility Visits:**

- In accordance with SARA Title III Section 303 [42 U.S.C. 11003 (a)] completed the LEPC for NCC's 2017 annual review of the LEPC for NCC Hazardous Material Response Plan (6/7)

**Incident Assistance:**

- Worked with Tanner Industries to coordinate notification of appropriate agencies regarding an Ammonia release at the I-95 rest stop (5/24)

**NCCIHMRA:**

- Administered two eight hour sessions on "Radiological Assessment & Mitigation" provided by Cheryl Weaver of RadResponse on Friday (5/12) and Saturday (5/13)

**Outreach Initiatives:**

- Represented LEPC at the US Coast Guard Sector Delaware Bay Area Committee meeting (6/9)
- Represented LEPC at the US Coast Guard Sector Delaware Bay Area Cyber Subcommittee meeting (6/20)
- Represented the LEPC for NCC at the Sussex LEPC meeting (5/4)
- Represented the LEPC at five (5) CAP meetings Delaware City Refining (5/9,6/13), DuPont Experimental Station (5/4), DuPont Newark Sites (6/13) and FMC (6/28)

**Additional Activities:**

- Developed HazMat Workshop PowerPoint presentation for SERC and LEPC meetings
- Sent Thank You letters to all HazMat Workshop session presenters
- Served as a technical resource to one state agency, two consultants, two local companies and one LEPC member
- Documented two Hazardous Material reportable release reports in accordance with EPA regulations